

CAVA Priorities for 2017-20

Priority 1: Discernment & Prayer

Objective A: Provide members with specific opportunities for prayer and discernment.

Objective B: Provide means to teach young people how to pray, listen reflectively and practice the art of discernment.

Priority 2: Outreach/Witness

Objective A: Assess current collaborative opportunities for discernment offered by CAVA committees and determine ways to enhance or expand these efforts; i.e. CGS or Online Discernment, vocation fairs, school or campus visits, BPRs, etc.

Objective B: Connect with our collaborators/partners and determine ways to engage and share ministry.

Objective C: Identify scheduled events that are open to vocation ministers and communicate this through our website and CAVA Updates.

Priority 3: Membership development & support

Objective A: Educate/inform members on ways to collaborate for mutual benefit and shared experience

Objective B: Expand CAVA membership

Objective C: Enhance participation of CAVA membership in the work and services provided by this organization.

CAVA Priorities for 2017-20

Priority 1: Discernment & Prayer

Objective A: Provide members with specific opportunities for prayer and discernment.

Actions	Key Performance Indicators	Responsibility	Timeline
<p>1. Provide, plan for and prepare time for prayer and reflection at all meetings and gatherings of the CAVA Board, General Membership and Committees.</p> <p>1A. Continue to offer Eucharistic liturgies as part of every general gathering and retreat day.</p>	<p>Members will experience a variety of prayer styles and have opportunities to prepare various prayer experiences for meetings and gatherings that will bear fruit in their own ministries.</p> <p>Members will collaborate in planning for, preparing and serving at Eucharistic liturgies as a reminder of the centrality of the Eucharist in our service to the Church and in our chosen vocations.</p>	<p>CAVA Coordinator, Board, Committee Chairs Prayer leaders or facilitators Sub- Committees for planning</p> <p>CAVA Coordinator, Sub- Committees for planning Priest presider(s)</p>	<p>Spring 2017 and ongoing</p> <p>Ongoing at all General Gatherings and Retreat Days sponsored by CAVA</p>
<p>2. Introduce forms of contemplative and reflective process at gatherings for surfacing of values and priorities, for discernment or as otherwise applicable.</p>	<p>Members learn and practice integrating silence, reflection, contemplative listening and contemplative sharing and carry these practices into their own ministry.</p>	<p>CAVA Coordinator Board Committee Chairpersons Sub-Committee for Event planning Facilitators and presenters</p>	<p>Fall 2017 and ongoing</p>
<p>3. Continue to host an annual Retreat Day for members and partners in ministry with an opportunity to reflect on their service in the Church and as vocation ministers</p>	<p>Participants will have the opportunity to come away, rest, listen and share for the good of their continued fruitful ministry as well as to integrate what is experienced into their own prayer practices.</p>	<p>Board with Sub-Committee for event planning CAVA Coordinator as liaison with partners Facilitator or presenter</p>	<p>December 13, 2017 and annually as decided.</p>

CAVA Priorities for 2017-20

Priority 1: Discernment & Prayer

Objective B: Provide means to teach young people ways to pray, listen reflectively, and practice the art of discernment.

Actions	Key Performance Indicators	Responsibility	Timeline
1. Use the website to provide membership with resources for CAVA programming for youth and young adults.	CAVA members will have access to resources to assist them in CAVA Programs with youth and young adults in the areas of prayer and discernment. They may also create and contribute resources to share with others.	CAVA Coordinator and Communications Committee to initiate. Sub-Committee for Research and Planning	Spring 2018 and ongoing
2. Create an interactive discernment resource area on the CAVA website for discerners or those interested in learning more.	Interested persons will be able to find and navigate the Discernment Area and will have the means to read, learn and interact with the materials to assist them in their search.	CAVA Coordinator and Communications Committee to initiate and maintain Sub-Committee for Research and Planning	Summer 2018 and ongoing
3. Create and host an annual Young Adult Discernment Retreat experience.	Young adults will have an opportunity to participate in a prayer and discernment experience conducted by consecrated persons and others who can offer them the guidance and expertise needed to help them grow more confident in their own ability to pray and discern.	CAVA Coordinator to initiate communication with possible collaborators Young Adult Committee Sub-Committee for Planning Facilitators and Retreat Guides	Spring 2018 and ongoing annually
4. Create an experience called “Praying Chicago” where youth, young adults and families can visit various churches or holy places, stopping to have an experience of prayer at each place. CAVA members would be on hand at the locations to coordinate the experience and also to accompany the group. A social/fellowship experience would also be included in the day.	Persons interested in learning various types of prayer and desiring to connect prayer with the daily events of their lives will enjoy an interactive experience that engages all the senses and gets them (literally) moving and praying.	CAVA Coordinator to initiate conversation with possible collaborators All CAVA Committees including a special Sub-Committee for Planning	Spring/Summer 2018 and 2x annually (North Side and South Side)
5. Continue to administer the Women’s Online Discernment Group and initiate a Men’s Online Discernment Group.	CAVA sponsored online discernment groups will be available to both men and women and will be evaluated annually.	CM/YA Committee to coordinate	Fall 2017 and ongoing

CAVA Priorities for 2017-20

Priority 2: Outreach/Witness

Objective A: Assess current collaborative opportunities for discernment offered by CAVA committees and determine ways to enhance or expand these efforts; i.e. CGS or Online Discernment, vocation fairs, school or campus visits, BPRs, etc.

Actions	Key Performance Indicators	Responsibility	Timeline
1. Perform an evaluation process for current CAVA programs to be given to CAVA members and collaborators and prepare a visual instrument that outlines all of CAVA's activities and highlights our collaborators	Evaluation will surface best practices or best results and challenges for each program and will help committees to determine which activities to keep, change or drop. A composite of all CAVA activities will be available to all audiences on the CAVA website and will highlight our collaborators in ministry.	Board and committee chairs to work on relevant questions. CAVA contact persons to send survey/eval questions to collaborators. Communications Committee to post on website and keep updated	Fall/Winter 2017

Priority 2: Outreach/Witness

Objective B: Connect with our collaborators/partners and determine ways to engage and share ministry.

Actions	Key Performance Indicators	Responsibility	Timeline
1. Appoint active CAVA members as representatives to serve on various Archdiocesan committees with whom CAVA has a collaborative relationship(i.e. Youth and Young Adult Events Steering Committee)	CAVA members will be appointed to act as representatives to Archdiocesan committees with whom we collaborate allowing us to take greater responsibility for the overall functioning of our collaborative efforts.	CAVA Coordinator to communicate with our Archdiocesan collaborators, Board and committees to appoint representative members. Individual representatives to report back to Committees and Board	2017-18 and ongoing
2. Invite Archdiocesan collaborators and partners to CAVA gatherings and meetings at least once annually.	Both CAVA and its collaborators will achieve a greater sense of mission and purpose regarding overall presence with and shared ministry within the Church of the Archdiocese of Chicago.	CAVA Coordinator to invite collaborators and guests Board and Committee Chairpersons/Liaisons	2017 and ongoing

CAVA Priorities for 2017-20

Priority 2: Outreach/Witness

Objective C: Identify scheduled events that are open to vocation ministers and communicate this through our website and CAVA Updates.

Actions	Key Performance Indicators	Responsibility	Timeline
1. Use CAVA Communications and website to share events internally and to collaborators.	CAVA members and collaborators will share event information with CAVA Coordinator and Communications Committee for proper and timely dissemination of information.	CAVA Coordinator; Communications Committee CAVA members and collaborators	2017 and ongoing
2. Invite CAVA members to volunteer to be photographers at all CAVA events and to then share photos and/or videos with the Communications Committee for posting on the website and other uses.	A list of "official" CAVA photographers will be made available to the CAVA Chairperson, Board and Committees so that there will be an appointed photographer present at all events. Quality photos and videos from all CAVA events will be made available via the CAVA website and Facebook page	CAVA Coordinator, Board and Committee Chairs to seek out and invite members who have photography skills and then assign them to various events. CAVA Photographers responsible for taking photos and videos and submitting them to Communications Committee Communications Committee for posting photos and videos and maintaining website material.	2017 and ongoing
3. Invite a designated writer to submit a "follow-up" posting relaying the blessings of CAVA programs and events that have recently taken place	CAVA members will have the opportunity to share their gift of writing by reflecting on recent CAVA programs and events and sharing their blessings and feedback with our audiences via the website and social media.	CAVA Coordinator, Board and Committee chairs to invite members to submit written comments. Committee members who are writers CAVA Communication Committee	2017 and ongoing

CAVA Priorities for 2017-20

Priority 3: Membership development & support

Objective A: Educate/inform members on ways to collaborate for mutual benefit and shared experience

Actions	Key Performance Indicators	Responsibility	Timeline
1. Provide members with opportunities for ongoing formation for ministry and other practical and motivational topics at an annual Education Day and at each General Meeting.	At every General CAVA Gathering and annual Education Day, Members will be enriched and affirmed in their ministry and will broaden their knowledge base in various topics related to vocation ministry.	CAVA Coordinator and Board to plan, delegate, and provide for formative presentations at every General Meeting and Education Day Sub-Committees for event planning Presenters and facilitators	2017 and Ongoing
2. Host an annual June brain-storming day for CAVA committees and interested members to come together to talk about possible new initiatives for CAVA programming	Committee membership will expand and there will be a greater sense of shared mission and purpose.	CAVA Coordinator and planning sub-committee (liaisons and chairs from committees and others)	2018 and ongoing
3. Continue to collaborate with the Archdiocesan Office of Radio and TV to keep them aware of CAVA activities and to discuss potential for CAVA members to serve as guests on radio shows.	CAVA will forge a positive and collaborative relationship with the Archdiocesan Office of Radio and TV and use this as a means to expand CAVA's vocation ministry and to educate a broader audience.	CAVA Coordinator to maintain contact Representative from among CAVA members to be a liaison CAVA Committees to submit information to liaison. Individual CAVA members to be presenters	Spring 2017 and ongoing

CAVA Priorities for 2017-20

Priority 3: Membership development & support Objective B: Expand CAVA membership

Actions	Key Performance Indicators	Responsibility	Timeline
1. Continue to invite key people to CAVA membership or partnership from Archdiocesan groups including parish vocation contacts.	CAVA membership will expand to include parish vocation contacts and other collaborators in ministry.	Board to reevaluate or affirm various types of membership. CAVA Coordinator and Communications Committee to get the message out Archdiocesan entities responsible for message being supported and communicated.	Fall 2017 and ongoing
2. Create and distribute a CAVA promotional brochure for print and electronic distribution explaining the benefits of membership including testimonials from current members.	CAVA will have a quality brochure to offer to potential members who will learn about CAVA and the benefit of membership through both print and electronic communications	CAVA Coordinator Communications Committee Sub-Committee for planning	Fall 2017
3. Explore ways to address diversity in our membership.	A broader cross-section of communities will be represented in our CAVA membership. Personal contacts and various print and web publications may lead to greater chances of increasing membership.	CAVA Coordinator to obtain contact list of religious congregations from OFR CAVA Board and interested CAVA members	2017 and ongoing

CAVA Priorities for 2017-20

Priority 3: Membership development & support

Objective C: Enhance participation of CAVA membership in the work and services provided by this organization.

Actions	Key Performance Indicators	Responsibility	Timeline
1. Develop and implement a peer mentoring system for new CAVA members and for leadership development.	New CAVA members will feel welcomed and supported by peers who share vocation ministry and in turn, will offer to mentor those who come after them. Future CAVA leaders will be empowered to serve.	Board and Committee chairs to identify potential mentors Individual members to self-select to be mentors	Fall 2017 and ongoing
2. Maintain a checklist/guide for new member orientation process.	The annual new member orientation process will be available to future CAVA members in charge of planning this annual event.	CAVA Coordinator to prepare draft; Board and Committee Chairs to provide input as needed.	Fall 2017 and ongoing
3. Invite CAVA members to share particular areas of expertise.	CAVA members will utilize their personal gifts, talents and areas of special expertise for the mutual benefit of the entire group.	CAVA Coordinator Sub-Committee for Planning Individual members with expertise Communications Committee	Fall 2017 and ongoing
4. Celebrate significant occasions, achievements and big events (Jubilees, congregational anniversaries, etc.) pertinent to members	CAVA will make a conscientious effort to be aware of significant occasions and achievements in the life of its members and acknowledge them publically at gatherings.	CAVA Coordinator Board Liaisons and Committee Chairs Sub-Committee for event planning	2017 and ongoing

CAVA Priorities for 2017-20

The following sub-committees are in need of members and leaders:

1. Subcommittee to plan for Advent Retreat Day for December 13, 2017
2. Subcommittee to research resources on prayer and discernment for youth and young adults for CAVA programming
3. Subcommittee to create an interactive discernment area on the CAVA website
4. Subcommittee to plan for a 2018 Young Adult Retreat experience
5. Subcommittee to work on “Praying Chicago”
6. Subcommittee to create Men’s Online Discernment Group
7. Subcommittee to plan for Spring 2018 Education Day
8. Subcommittee to plan for End of Year CAVA Gathering
9. Subcommittee to plan for June “brainstorming” event

The following gifts/talents are needed from members:

1. Photographers for CAVA events
2. Writers for Newsletter articles
3. Active CAVA members to participate in various Archdiocesan collaborator groups as needed.
4. Musicians/ cantors and other ministers for liturgies

CAVA Board needs to plan for:

1. Evaluation of existing CAVA programs
2. January Collaborator’s meeting
3. Contacting the religious congregations/exploring diversity issues
4. Peer mentoring system

